



DISTRICT MEETING #2 AGENDA

Project: **Lemon Grove Middle School Library and Renovation**
Subject: **Middle School Improvements**

Date of Meeting: November 13, 2009
Location of Meeting: Lemon Grove Union School District Board Room

Agenda Items:

1. Review status /action of site documents

1. CEQA
2. Survey
3. Geotechnical Report
4. Utility Map

Schedule meeting with City of Lemon Grove and Environmental Consultant

2. Review comprehensive campus projects list and site plan

1. Lemon Grove Community Library and Parking
2. Technology Learning Center
3. Main Campus Entry & Administration Building
4. Staff and Visitor Parking Lot
5. Locker Rooms
6. Lunch Courtyard
7. Science Classrooms
8. Fitness Labs
9. Student Drop-off
10. Campus Beautification

Schedule workshops to program campus projects

3. Review library site plan and parking alternatives to present at Workshop #4

4. Identify design / performance criteria subcommittees and determine meeting schedule (library / campus)

1. Aesthetics and learning environment
2. Site (civil, utilities, landscaping and irrigation)
3. Systems (electrical, HVAC, plumbing, energy)
4. Technology
5. General Building (maintenance, operations, life cycle, sustainability, materials, acoustical, abatement)



OUTLINE PERFORMANCE SPECIFICATIONS

Project: Lemon Grove Middle School Renovation
Subject: Task No. 5 Outline Performance Specifications

Date of Meeting: February 18, 2010
Location of Meeting: Lemon Grove Middle School Room 10

Agenda:

9:00 am Introduction and general goals
Sustainability (LEED) requirements
Architectural interior and exterior finishes

10:00 am Mechanical and Plumbing engineering (including specialized products and systems)
Electrical engineering
Technology and other low-voltage systems
New Technology Learning Center (overview)

Noon Lunch

1:00 pm Civil engineering performance specifications (including BMP/SWPP)

2:00 pm Landscape performance specifications

3:00 pm Furniture, Fixtures and Equipment
Locker Room Remodel and New Fitness Labs (overview)
Science Room Remodel (overview)



DISTRICT MEETING #3 AGENDA

Project: **Lemon Grove Middle School Library and Renovation**
Subject: **Middle School Improvements**

Date of Meeting: December 17, 2009
Location of Meeting: Lemon Grove Union School District Board Room

Agenda Items:

1. Status on NTP for site documents

- a. CEQA
- b. Site Survey
- c. Utility Map

Schedule preliminary meeting with City of Lemon Grove planning department and Environmental Consultant

2. Review FINAL Library program

3. Review DRAFT Campus Projects List and program

4. Review proposed parking plan(s)

5. Identify and schedule focus groups to develop performance standards



DISTRICT MEETING #4 AGENDA

Project: **Lemon Grove Middle School Library and Renovation**
Subject: **Middle School Improvements**

Date of Meeting: January 13, 2010
Location of Meeting: Lemon Grove Middle School Room 10

Agenda Items:

1. Status of site documents (Task No. 4 Site Research and Analysis)
 - a. Site Boundary Survey & Utility Map (CAD version)
2. Review DRAFT Campus Projects List and Program and Vignettes
3. Review DRAFT Campus Projects Site Plan
4. Identify and schedule focus groups to develop outline performance specifications (Task No. 5 Outline Performance Specifications)
 - a. Architectural interior and exterior finishes
 - b. Specialized products and systems
 - c. Civil engineering performance specifications (including BMP/SWPP)
 - d. Landscape performance specifications
 - e. Structural engineering performance specifications
 - f. Mechanical and Plumbing engineering performance specifications
 - g. Electrical engineering performance specifications
 - h. Technology performance specifications
 - i. Furniture, Fixtures and Equipment performance specifications
 - j. LEED Requirements