

LEMON GROVE SCHOOL DISTRICT

CLASS TITLE: Activity Leader II

DEFINITION:

Provides students with before and afterschool physical fitness enrichment activities

JOB RELATIONSHIPS:

Supervised by a site administrator and has a direct working relationship with the physical education teacher

ESSENTIAL DUTIES:

Plan, implement, organize and supervise particular fitness activities

Prepare classroom space or activity area for activity and return to original condition each day

Establish positive and appropriate relationships with all student participants

Maintain positive student management and discipline before, during and while dismissing students from the daily activity/ies

Direct and supervise students in proper use of all materials and equipment

Follow all required school and district guidelines, procedures and policies

Provide student instruction in safety procedures as required by the school

NON-ESSENTIAL DUTIES:

Perform other duties as assigned.

KNOWLEDGE OF:

School operation procedures

Appropriate techniques of motivating and directing student behavior

Group instructional practices

Safe practices for playground activities

Effective interpersonal skills

Basic methods used in overseeing and directing fitness activities in a variety of age appropriate settings

General goals of the District and school

Activity Leader II- Continued

Activity Leader II-Continued

ABILITY TO:

Work cooperatively with others

Communicate effectively with students, administrators, parents and co-workers

Plan and implement fitness activities

Physically lead and interact safely with students in fitness activities

Engage and motivate all student participants

Understand and carry out oral and written instructions

Work independently with little direction

Demonstrate enthusiasm and ongoing interest in fitness

EDUCATION AND EXPERIENCE:

High school diploma or equivalent to graduation from high school

Demonstrated experience in particular fitness and recreation activities

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS:

Passage of district pre-employment test

Post-offer physical examination and drug screen

Fingerprint clearance from the Department of Justice

Current X-ray or tuberculin skin test before employment and every four years thereafter.

ENVIRONMENT:

Outdoor school grounds, fields and/or multi-purpose room

PHYSICAL DEMANDS:

Hearing and speaking to exchange information in person and on the telephone.

Lift and carry fitness materials, equipment and other materials weighing up to 40 pounds

Dexterity of hands and fingers to operate a computer keyboard

Activity Leader II- Continued

Activity Leader II-Continued

Kneeling, bending at waist and overhead, above shoulders and horizontally, to retrieve or demonstrate body or fitness movement

Seeing to read a variety of materials and supervise students

Board approved: September 13, 2011